





BSDS, Inc dba Brookside Charter School

AGENDA April 24, 2025 BCS District Office @ 5:30 pm

Motion to accept the agenda

Approval of Board of Director minutes

Visitors Comments and Addressing Agenda Items

Committee Report for upcoming Month

Financial Committee Report – Ed-Ops

- a) Ed-Ops Dashboard Need Board Approval
- b) Check Registry Need Board Approval

Superintendent's Report – Roger Offield

- a) Enrollment/Attendance
- b) Expansion Update
 - a. EFF & WPPG Application
 - b. Transportation
 - c. Sertoma Demolition

Motion to adjourn

Motion for Closed Session

Next Meeting - Thursday, May 29, 2025







Attending Meetings of the Board of Director

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors. Members of the Board of Directors and Brookside Administration are the participants during these meetings.

Procedures for Petitioning the Board of Directors

- 1. If the issue/concern involves the classroom, meet with your child's teacher. If the problem is not resolved, contact the Administration.
- 2. If the issue/concern involves the daily operation of the school, contact the Administration.
- 3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:
 - a. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.
 - b. The Board of Directors will respond. Responses could be inclusion on the agenda for a Board of Director's meeting, or a written reply, or a referral to the Administration.
- 4. Guidelines for Speaking at a Board Meeting
 - a. Visitor's Comments

Each regular business meeting opens with an opportunity for visitors to make comments to the board. Persons who wish to address any subject concerning education may do so at this time. The board president will call the meeting to order and then ask for comments from the audience. Patrons are asked to keep their remarks concise. This portion of the meeting shall not exceed one-half hour and those addressing the board are asked to limit their remarks.

b. Addressing Agenda Items

A person wishing to address an item on the official agenda during the business portion of the meeting must complete a request form, these forms are located as you enter the board room. The form is to be completed and returned to the Board Secretary/Clerk prior to the start of the meeting. Persons may speak only once on an agenda item and for no more than three minutes without consent of the board. In the event board members agree that the normal flow of business is being unnecessarily delayed, they may, by majority vote, waive public participation.

The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.







BSDS, Inc dba Brookside Charter School

MINUTES February 27, 2025 BCS District Office @ 5:30 pm

Directors Present: Kiva Dennis, Vicki Miller, Jason LaSalle, Dr. Kerry Dixon, Dr. Eric Sipes, Tiffany Price **Directors Absent:** None **Guests Present:** Kelly Sales, Kirstie Smith, Rebecca Duguid, Leslie Correa, Roger Offield, Amy Brown, Chris Loria, Laurel Bounds, Martha McGeenon, Jamie Berry, Derrick Duncan.

- 1. Motion to accept the agenda
 - a. Vicki Miller motioned to accept the agenda
 - b. Jason LaSalle seconded the motion
 - c. The board voted to approve the motion- Approved
- 2. Approval of Board of Director minutes
 - a. Jason LaSalle motioned to accept the Board of Director minutes as presented.
 - b. Vicki Miller seconded the motion
 - c. The board voted to approve the motion- Approved
- 3. Visitors Comments and Addressing Agenda Items
- 4. <u>Committee Report</u> for upcoming Month
- 5. Missouri Charter Public School Commission
 - a. Amy Brown & MCPSC Team reviewed the 2024 Annual Report
- 6. Financial Committee Report Ed-Ops
 - a) Ed-Ops Dashboard **Need Board Approval**
 - i. Jamie w. Ed-Ops shared the EdOps Dashboard
 - ii. Vicki Miller motioned to accept the Ed-Ops Dashboard as presented
 - iii. Dr. Kerry Dixon seconded the motion
 - iv. The board voted to approve the motion- Approved
 - b) Check Registry **Need Board Approval**
 - i. Jamie w/ Ed-Ops shared the Check Registry
 - ii. Vicki Miller motioned to accept the Check Registry as presented.
 - iii. Dr. Kerry Dixon seconded the motion.
 - iv. The board voted to approve the motion- Approved







- 7. Academic Committee Report Ed-Ops
 - a. Chris Loria shared how BCS is prepping for the MAP test.
- 8. Superintendent's Report Roger Offield
 - a) Enrollment/Attendance
 - b) 2025-26 Enrollment Need Board Approval
 - i. Vicki Miller motioned to approve the enrollment numbers as presented.
 - ii. Dr. Kerry Dixon seconded the motion
 - iii. The board voted to approve the motion- Approved
 - c) Expansion Update
 - i. Roger Offield provided an update on the following items:
 - a. HCA Contract
 - b. South Campus Update
 - 9. Motion to adjourn
 - c. Dr. Kerry Dixon motioned to adjourn.
 - d. Vicki Miller seconded the motion.
 - e. The board voted to approve the motion Approved

Next Meeting - Thursday, March 27, 2025

Attending Meetings of the Board of Director







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March 2025 Financials

PREPARED APR'25 BY



Contents



- Executive Summary
- Key Performance Indicators
- Cash Forecast
- Forecast Overview
- Monthly Financials

Executive Summary



- BCS ended March 2025 with a YE cash projection of 5.78M, down from February due to continued spending on the expansion project, for which the school will reimbursed once financing on the project is finalized.
- Revenue March forecast 1.091M above budget, down from February, as we adjusted donation line downward to reflect that all golf tournament proceeds will go to the Legacy Foundation. School is reporting an uptick in Virtual Academy enrollment, so there may be some upside on state revenue.
- Expense: March forecast 122k above budget, slightly higher than February. However, there are several lines with allocations that may not materialize in FY25, so anticipate that total spend will be closer to original budget projection.

Executive Summary



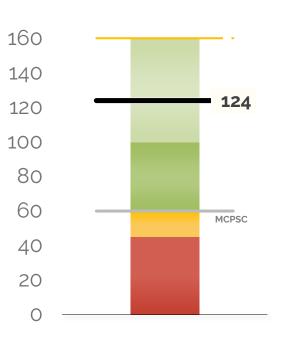
 Ultimately, the school remains in very strong financial position and continues to have a strong foundation from which to launch into the upcoming expansion phase.

Key Performance Indicators



Days of Cash

Cash balance at year-end divided by average daily expenses

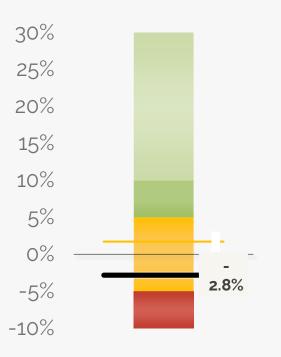


124 DAYS OF CASH AT YEAR'S END

The school will end the year with 124 days of cash. This is above the recommended 60 days, and 19 less day(s) than last month.

Gross Margin

Revenue less expenses, divided by revenue

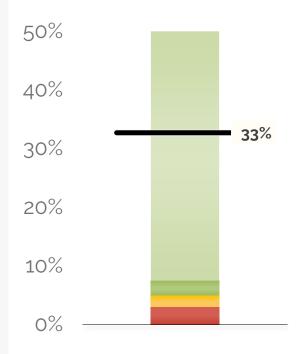


-2.8% GROSS MARGIN

The forecasted net income is -\$468k, which is \$733k below the budget. It yields a -2.8% gross margin.

Fund Balance %

Forecasted Ending Fund Balance
/ Total Expenses

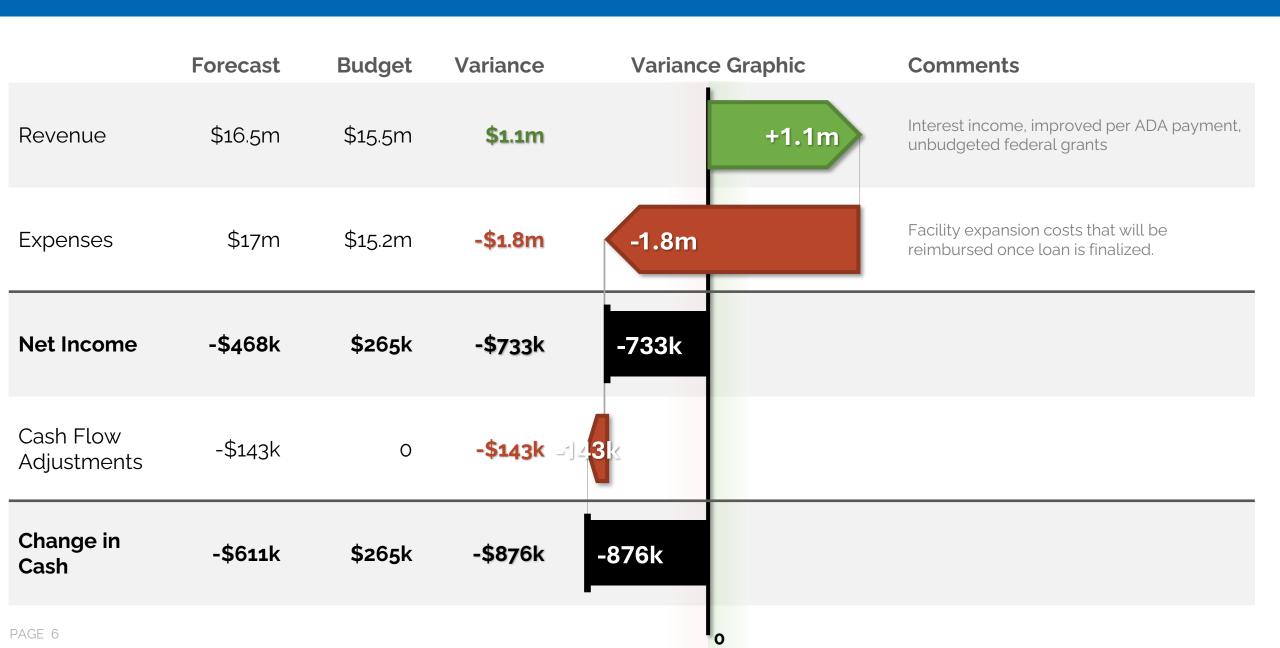


32.70% AT YEAR'S END

The school is projected to end the year with a fund balance of \$5,563,177. Last year's fund balance was \$6,031,375.

Forecast Overview





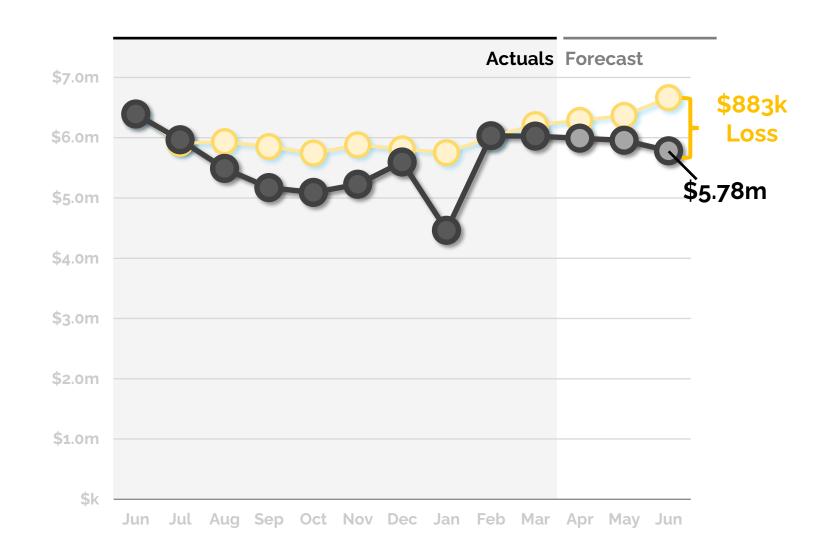
Cash Forecast



124 Days of Cash at year's end

We forecast the school's year ending cash balance as **\$5.8m**, **\$883k** below budget.

To reiterate, YE end cash projection impacted by advance payments made on facility project that will be reimbursed once financing is finalized.



	Year-To-Date			An	nual Forecast			
	Actual	Budget	Variance	Forecast	Budget	Variance	Remaining	Rem %
Revenue								
Local Revenue	1,127,916	1,052,477	75,439	1,480,019	1,386,483	93,536	352,103	24%
State Revenue	9,620,625	8,770,420	850,204	12,690,080	12,158,745	531,335	3,069,455	24%
Federal Revenue	1,390,417	833,229	557,188	1,855,036	1,242,086	612,949	464,619	25%
Private Grants and Donations	153,361	323,750	(170,389)	153,361	350,000	(196,639)	-	0%
Earned Fees	258,174	225,500	32,674	365,200	315,000	50,200	107,026	29%
Total Revenue	12,550,492	11,205,376	1,345,116	16,543,695	15,452,314	1,091,381	3,993,203	
Expenses								
Salaries	6,693,265	6,480,844	(212,420)	9,055,357	8,641,126	(414,231)	2,362,092	26%
Benefits and Taxes	1,906,400	1,801,838	(104,562)	2,555,412	2,402,451	(152,962)	649,012	25%
Staff-Related Costs	146,302	104,349	(41,954)	174,090	139,131	(34,958)	27,788	16%
Rent	133,083	133,500	417	178,000	178,000	0	44,917	25%
Occupancy Service	403,956	491,963	88,006	541,280	655,950	114,670	137,323	25%
Student Expense, Direct	648,531	640,549	(7,982)	904,249	854,066	(50,184)	255,719	28%
Student Expense, Food	190,767	215,250	24,483	287,000	287,000	(O)	96,233	34%
Office & Business Expense	698,624	1,086,368	387,743	947,140	1,448,490	501,351	248,515	26%
Transportation	184,617	204,188	19,571	357,630	272,250	(85,380)	173,013	48%
Total Ordinary Expenses	11,005,546	11,158,848	153,302	15,000,158	14,878,464	(121,694)	3,994,612	27%
Interest	487,970	231,444	(256,526)	655,515	308,592	(346,923)	167,545	26%
Total Extraordinary Expenses	1,844,190	231,444	(1,612,746)	2,011,735	308,592	(1,703,143)	167,545	8%
Total Expenses	12,849,736	11,390,292	(1,459,444)	17,011,893	15,187,056	(1,824,838)	4,162,157	
Net Income	(299,244)	(184,915)	(114,328)	(468,198)	265,258	(733,457)	(168,954)	
Cash Flow Adjustments	(67,633)	-	(67,633)	(142,836)	-	(142,836)	(75,203)	
Change in Cash	(366,877)	(184,915)	(181,961)	(611,034)	265,258	(876,293)	(244,158)	

	Actual									Forecast			
Income Statement	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	TOTAL
Revenue													
Local Revenue	168,663	141,343	114,397	107,845	146,175	94,428	16,928	220,252	117,885	117,368	117,368	117,368	1,480,019
State Revenue	909,464	921,262	960,474	1,390,670	1,038,893	1,050,514	0	2,281,753	1,067,595	1,023,152	1,023,152	1,023,152	12,690,080
Federal Revenue	23,159	0	83,552	0	169,937	532,917	19,107	123,533	438,212	154,873	154,873	154,873	1,855,036
Private Grants and Donations	333	4,300	18,886	21,514	11,813	47	23,290	100,247	-27,070	0	0	0	153,361
Earned Fees	6,413	1,053	47,551	22,885	35,322	45,038	37,710	32,805	29,397	35,675	35,675	35,675	365,200
Total Revenue	1,108,032	1,067,958	1,224,860	1,542,913	1,402,141	1,722,944	97,036	2,758,591	1,626,018	1,331,068	1,331,068	1,331,068	16,543,695
Expenses													
Salaries	699,529	724,661	748,615	763,984	750,194	754,561	762,654	743,715	745,352	744,031	744,031	874,031	9,055,357
Benefits and Taxes	190,712	245,967	199,733	224,986	204,332	252,775	183,357	204,458	200,081	213,022	213,022	222,967	2,555,412
Staff-Related Costs	48,828	10,294	9,831	15,586	9,425	8,962	7,914	21,999	13,465	9,263	9,263	9,263	174,090
Rent	6,263	12,000	7,800	37,600	13,800	13,800	13,800	14,080	13,940	14,972	14,972	14,972	178,000
Occupancy Service	42,392	40,153	46,762	34,767	67,805	44.947	56,260	24,958	45,913	45,774	45,774	45,774	541,280
Student Expense, Direct	28,776	60,052	132,386	211,507	68,504	35,233	29,133	45,792	37,149	85,240	85,240	85,240	904,249
Student Expense, Food	0	6,636	30,196	36,616	36,466	10,575	30,648	15,836	23,794	32,078	32,078	32,078	287,000
Office & Business Expense	57,290	205,544	88,744	65,687	60,510	64,115	78,583	37,301	40,850	82,838	82,838	82,838	947,140
Transportation	756	11,519	7,200	15,784	19,714	13,627	18,779	7,290	89,947	57,671	57,671	57,671	357,630
Total Ordinary Expenses	1,074,546	1,316,824	1,271,266	1,406,516	1,230,749	1,198,596	1,181,130	1,115,428	1,210,491	1,284,889	1,284,889	1,424,834	15,000,158
Operating Income	33,485	-248,866	-46,406	136,397	171,392	524,349	-1,084,094	1,643,163	415,527	46,178	46,178	-93,767	1,543,537
Extraordinary Expenses													
Interest	51,432	83,937	25,716	25,716	25,716	150,662	32,709	59,279	32,803	55,848	55,848	55,848	655,515
Facility Improvements	10,000	174,478	370,449	112,018	12,099	134,785	4,627	14,765	523,001	0	0	0	1,356,220
Total Extraordinary Expenses	61,432	258,415	396,165	137,734	37,815	285,447	37,335	74,044	555,804	55,848	55,848	55,848	2,011,735
Total Expenses	1,135,978	1,575,238	1,667,431	1,544,250	1,268,564	1,484,043	1,218,465	1,189,472	1,766,296	1,340,737	1,340,737	1,480,682	17,011,893
Net Income	-27,946	-507,281	-442,571	-1,337	133,577	238,901	-1,121,429	1,569,119	-140,278	-9,670	-9,670	-149,615	-468,198
Cash Flow Adjustments	-399,560	31,052	123,704	-76,279	562	131,273	-12,261	-144	134,021	-25,068	-25,068	-25,068	-142,836
Change in Cash	-427,506	-476,229	-318,867	-77,616	134,139	370,174	-1,133,690	1,568,975	-6,257	-34,738	-34,738	-174,683	-611,034
Ending Cash	5,965,176	5,488,947	5,170,080	5,092,465	5,226,604	5,596,778	4,463,088	6,032,063	6,025,806	5,991,068	5,956,331	5,781,648	PAGE 9

	Previous Year End	Current	Year End
Assets			
Current Assets			
Cash	6,392,683	6,025,806	5,781,648
Accounts Receivable	308,795	6,439	7,906
Other Current Assets	62,742	12,178	12,178
Total Current Assets	6,764,220	6,044,423	5,801,732
Total Assets	6,764,220	6,044,423	5,801,732
Liabilities and Equity			
Liabilities			
Current Liabilities			
Other Current Liabilities	0	80,040	303
Accounts Payable	500,593	0	6,000
Total Current Liabilities	500,593	80,040	6,303
Total Long-Term Liabilities	0	0	
Total Liabilities	500,593	80,040	6,303
Equity			
Unrestricted Net Assets	6,263,627	6,263,627	6,263,627
Net Income	0	-299,244	-468,198
Total Equity	6,263,627	5,964,383	5,795,429
Total Liabilities and Equity	6,764,220	6,044,423	5,801,732



QUESTIONS?

Please contact your EdOps Finance Team:

Paul Greenwood

paul@ed-ops.com

415.359.3995

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) / (IVI							OSCI ID. O/ CHINITE
Payee Type:	Vendor	С	heck Type: Auto	omatic Payment	Che	cking Acc	ount ID: 6	
Check Number	Check Date	Cleared	Void Void Date	Entity ID	Entity Name			Check Amount
1655	03/28/2025	Χ		ATT1	AT&T			501.04
1656	03/03/2025	Χ		BANKCARD	BANKCARD			10.00
1657	03/27/2025	Χ		DEFFENBAUG	DEFFENBAUGH	I INDUSTR	IES	1,279.81
1658	03/27/2025	Χ		TOSHIBALEA	TOSHIBA FINAN	NCIAL SER	VICES	4,350.77
1659	03/25/2025	Χ		KANSASCIT	KANSAS CITY F	POWER & L	JGHT	11,072.81
1660	03/25/2025	Χ		KCWATER	KC WATER SEF	RVICES		1,901.22
1661	03/28/2025			AFLAC	AFLAC			0.00
1662	03/12/2025	Χ		C&CPRODUCE	C&C PRODUCE			728.50
1663	03/04/2025	Χ		KLEINSOLO	Klein Solomon P	LLC		2,000.00
1664	03/20/2025	Χ		COUNTRYCBA	Country Club Ba	nk		7,311.90
1665	03/25/2025	Χ		SHELLGAS	CC - Shell Gas			3,340.35
1666	03/28/2025	Χ		SPIRE	SPIRE FIRSTEC	CH 240223		482.99
1667	03/27/2025	Χ		NAZARENE	Nazarene Theolo	ogical Semi	inary	13,940.00
1668	03/27/2025	Χ		APPFOLIO	AppFolio, Inc. W	EB PMTS		4.98
1689	03/06/2025	Χ		HOMEDEPOT	HOME DEPOT	CARD SER	VICES	1,597.91
1690	03/28/2025	Χ		COUNTRYCCC	Country Club Ba	nk Credit C	ard	14,055.06
	Checking A	ccount ID:	6	Vo	id Total:	0.00	Total without Voids:	62,577.34
	Check Type	e Total:	Automatic Payn	nent Vo	id Total:	0.00	Total without Voids:	62,577.34

Payee Type: V	endor	CI	heck	Type: Chec	ck	Checking Account ID: 6	
Check Number	Check Date	Cleared	<u>Void</u>	Void Date	Entity ID	Entity Name	Check Amount
6677	03/13/2025	Χ			GEORGE	JASMINE GEORGE	125.30
6678	03/13/2025				MOREDEB	Deborah Moreno	375.00
6679	03/13/2025	Χ			OFFIELD	ROGER OFFIELD	733.60
6680	03/13/2025	Χ			SALES	KELLY SALES	253.40
6681	03/13/2025	Χ			SPORTINGKC	Sporting Fields + Athletics	500.00
6682	03/21/2025	Χ			TUCKVAL	VALERIE TUCKER	4,750.00
6687	03/28/2025		Χ	04/04/2025	CARPHEA	Heather Carpenter	120.00
6688	03/28/2025		Χ	04/04/2025	CARTJOH	John Carter	120.00
6689	03/28/2025		Χ	04/04/2025	MARSANT	Anthony Marshall	240.00
85138888	03/04/2025	Χ			NARDONE	Nardone	909.00
85138889	03/04/2025	Χ			KLEINSOLO	Klein Solomon PLLC	428.70
85138890	03/04/2025	Χ			DESIGN	DESIGN MECHANICAL, INC.	5,105.00
85138891	03/04/2025	Χ			CENTERFOR	Center for Conflict Resolution	2,310.00
85138892	03/04/2025	Χ			BUTTERBALL	Butterball LLC	325.12
85138893	03/04/2025	Χ			NARDONE	Nardone	909.00
85138894	03/04/2025	Χ			CENTERFOR	Center for Conflict Resolution	2,520.00
85138895	03/04/2025	Χ			TRANSFORCE	TransForce Group	2,500.00
85139137	03/04/2025	Χ			SMITHEREEN	SMITHEREEN PEST MANAGEMENT SERVICES, INC	146.00
85139138	03/04/2025	Χ			SMITHEREEN	SMITHEREEN PEST MANAGEMENT SERVICES, INC	95.00
85139139	03/04/2025	Χ			SMITHEREEN	SMITHEREEN PEST MANAGEMENT SERVICES, INC	115.00
85139233	03/04/2025	Χ			HILLYARDKA	HILLYARD/ KANSAS CITY	110.00
85139234	03/04/2025	Χ			JADE	JADE ALARM CO., INC.	153.90
85139235	03/04/2025	Χ			SCHOOLL	SCHOOL LUNCH SOLUTIONS	1,714.18
85139236	03/04/2025	Χ			REINHARTFO	REINHART FOODSERVICE, LLC	3,141.28
85139237	03/04/2025	Χ			PILGRIM	Pilgrim	1,093.86
85139238	03/04/2025	Χ			JTM	JTM PROVISIONS CO., INC	2,291.03
85139239	03/04/2025	Χ			SUNNYSIDE	SUNNYSIDE DAIRY, LLC	3,125.85
85139240	03/04/2025	Χ			AMAZONCOM	SYNCB/AMAZON	2,554.06
85139441	03/04/2025	Χ			DFTURF	DF Turf & Terrain	6,065.00
85139442	03/04/2025	Χ			TURNERC	TURNER CONSTRUCTION COMPANY	223,605.09
85151781	03/10/2025	Χ			INSTITUTEO	The Institute of Black Invention & Technology, Inc	2,225.00
85152156	03/10/2025	Χ			AMAZONCOM	SYNCB/AMAZON	10,100.87
85152291	03/10/2025	Χ			PAYPOOL2	Paypool LLC	260.59
85152292	03/10/2025	Χ			STEAMRENAI	STEAM Renaissance, LLC	3,333.00
85152293	03/10/2025	X			TURNERC	TURNER CONSTRUCTION COMPANY	299,395.73

04/21/2025 7:50	AM							User ID: JASMINE	
Payee Type: V	endor	Cł	neck Type: Che	eck	C	hecking Acc	ount ID: 6		
Check Number	Check Date	Cleared	Void Void Date	Entity ID	Entity Name			Check Amount	
85267131	03/19/2025	X		MARRANDCO	Marr and Com	pany, P.C.		1,750.00	
85267132	03/19/2025	X		KLEINSOLO	Klein Solomon	PLLC		13.40	
85267133	03/19/2025	Χ		DESIGN	DESIGN MEC	DESIGN MECHANICAL, INC.			
85267134	03/19/2025	Χ		SCHINDLER	SCHINDLER E	SCHINDLER ELEVATOR CORPORATION			
85267135	03/19/2025	Χ		SPEC	SPEC - Micah	Blosser		500.00	
85267136	03/19/2025	Χ		BLUEMARK	BlueMark Ene	rgy, LLC		2,243.81	
85267226	03/19/2025	Χ		SMITHEREEN	SMITHEREEN SERVICES, IN	_	AGEMENT	146.00	
85267227	03/19/2025	Χ		SMITHEREEN	SMITHEREEN SERVICES, IN	-	AGEMENT	115.00	
85267228	03/19/2025	Χ		SMITHEREEN	SMITHEREEN SERVICES, IN		AGEMENT	95.00	
85267314	03/19/2025	X		AMERICABUS	American Bus	Sales, LLC		85,380.00	
85267315	03/19/2025	Χ		JADE	JADE ALARM	CO., INC.		571.55	
85267316	03/19/2025	Χ		REINHARTFO	REINHART FOODSERVICE, LLC			6,122.93	
85267317	03/19/2025	Χ		K12ITC	k12 ITC, Inc			14,236.98	
85267318	03/19/2025	Χ		SUNNYSIDE	SUNNYSIDE I	SUNNYSIDE DAIRY, LLC			
85267319	03/19/2025	X		AMAZONCOM	SYNCB/AMAZ	ON		3,842.23	
85267416	03/19/2025	X		DFTURF	DF Turf & Terr	ain		430.00	
85267417	03/19/2025	Χ		21STCENTUR	21st Century T	Therapy, P.C		1,883.00	
85267418	03/19/2025	Χ		HILLJUD	JUDITH HILL			2,762.50	
85267419	03/19/2025	Χ		STEAMRENAI	STEAM Renai	ssance, LLC		3,333.00	
85267420	03/19/2025	Х		EDOPS	EDOPS			16,233.34	
	Checking A	ccount ID:	6	Vo	oid Total:	480.00	Total without Voids:	732,507.54	
	Check Type	e Total:	Check	Vo	oid Total:	480.00	Total without Voids:	732,507.54	
	Payee Type	e Total:	Vendor	Vo	oid Total:	480.00	Total without Voids:	795,084.88	
			Grand Total:	Vo	oid Total:	480.00	Total without Voids:	795,084.88	